



Uniform Crime Reporting Program  
National Incident-Based Reporting System

# NIBRS Addendum for Submitting Additional Location and Property Data Values

March 2010

**NATIONAL INCIDENT-BASED  
REPORTING SYSTEM  
ADDENDUM FOR SUBMITTING  
ADDITIONAL LOCATION AND  
PROPERTY DATA VALUES**

Addendum to:

Volume 1: *Data Collection Guidelines* (August 2000)  
Volume 2: *Data Submission Specifications* (November 2001)  
Volume 4: *Error Message Manual* (December 1999)  
*Conversion of NIBRS Data to Summary Data* (December 2009)

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Uniform Crime Reporting Program

March 2010

## OVERVIEW

This addendum defines the new National Incident-Based Reporting System (NIBRS) data values, entry requirements, error messages, and programming changes to collect additional location and property values in the context of the current NIBRS manuals. New and revised information in the affected excerpts are shown in this document. These changes will be incorporated into future NIBRS publication revisions. To avoid duplication of current state codes, the codes in this *Addendum* may not follow a numeric pattern.

As of January 1, 2010, the FBI began accepting additional data values for the location and property data elements which will be available for dissemination in the 2010 NIBRS Flat File.

The FBI's Uniform Crime Reporting (UCR) Program encourages all NIBRS state UCR Programs/agencies to update their software to incorporate these new data values. Reporting agencies should note that this reporting method (use of the new NIBRS data values) should be consistent among all reporting agencies within a state.

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## NIBRS Volume 1: *Data Collection Guidelines* (August 2000)

This document is for the use of local, state, tribal, and federal UCR Program personnel (i.e., administrators, training instructors, report analysts, coders, data entry clerks, etc.) who are responsible for collecting and recording NIBRS crime data for submission to the FBI. It contains a system overview and descriptions of the offenses, offense codes, reports, data elements, and data values used in the system.

Below is a list of all current and new location data values for Data Element 9 (Location Type). New data values are listed in **bold**. At the request of state UCR Program managers, the national UCR Program staff has provided a definition for each data value.

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**9 Location Type** - two characters (A): This data element is to be used to report the type of location/premises where each offense took place. Only one location can be entered for each offense.

Allowed entries: (Enter only one.)

- 01 = Air/Bus/Train Terminal (airports, bus or train stations, and terminals)
- 02 = Bank/Savings and Loan (includes other financial institutions, whether in a separate building or inside of another store)
- 03 = Bar/Nightclub (establishments that are primarily for entertainment, dancing, and the consumption of beverages)
- 04 = Church/Synagogue/Temple/Mosque (buildings for public religious activities, meetings, or worship)
- 05 = Commercial/Office Building (establishments that pertain to commerce and trade)
- 06 = Construction Site (includes all buildings/locations that are under some type of construction)
- 07 = Convenience Store (establishments that are primarily for convenience shopping, e.g., stores that include the sale of other items as well as gasoline or vehicle repairs)
- 08 = Department/Discount Store (establishments that are considered department stores. Includes stores that are free-standing and sell a wide range of goods. This category does not include shopping malls.)
- 09 = Drug Store/Doctor's Office/Hospital (includes medical supply companies and buildings. Includes stores that are primarily considered pharmacies.)
- 10 = Field/Woods (areas that are primarily open fields or wooded areas. This category does not include parks.)
- 11 = Government/Public Building (buildings that are primarily used for local, state, or federal offices, or public businesses)
- 12 = Grocery/Supermarket (establishments that are primarily used for the buying/selling of food items, etc.)
- 13 = Highway/Road/Alley/Street/Sidewalk (open public ways for the passage of vehicles, people, and animals)

- 14 = Hotel/Motel/Etc. (includes other temporary lodgings. This category does not include campgrounds or recreational vehicle parks.)
- 15 = Jail/Prison/Penitentiary/Corrections Facility (places for the confinement of persons in lawful detention or awaiting trial)
- 16 = Lake/Waterway/Beach (shorelines, lakes, streams, canals, or bodies of water other than swimming pools)
- 17 = Liquor Store (establishments that are primarily used for the buying/selling of alcoholic beverages)
- 18 = Parking/Drop Lot/Garage (areas that are primarily used for parking motorized vehicles)
- 19 = Rental Storage Facility (includes any mini-storage and/or self-storage buildings)
- 20 = Residence/Home (permanent residences. Includes apartments, condominiums, townhouses, nursing homes, residential driveways, and/or residential yards.)
- 21 = Restaurant (includes cafeterias. Any commercial establishments that serve meals or refreshments.)
- 22 = School/College (includes universities. See note.)
- 23 = Service/Gas Station (establishments where motor vehicles are serviced and gasoline, oil, etc., are sold)
- 24 = Specialty Store (includes fur stores, jewelry stores, television stores, dress shops, and clothing stores, etc.)
- 25 = Other/Unknown (any location that does not fit a specific location or when the actual location of the incident is unknown)
- 37 = Abandoned/Condemned Structure (buildings or structures which are completed but have been abandoned by the owner and are no longer being used)**
- 38 = Amusement Park (indoor or outdoor commercial enterprises that offer rides, games, and other entertainment)**
- 39 = Arena/Stadium/Fairgrounds/Coliseum (open-air or enclosed amphitheater-type areas designed and used for the presentation of sporting events, concerts, assemblies, etc.)**
- 40 = ATM Separate from Bank (machines that provide the ability to make deposits and/or withdrawals using a bank card. If located at a banking facility, use 02 = Bank/Savings and Loan.)**
- 41 = Auto Dealership New/Used (businesses specifically designed for selling new and used motor vehicles)**
- 42 = Camp/Campground (areas used for setting up camps, including tent and recreational vehicle campsites)**
- 44 = Daycare Facility (child or adult care. Facilities designed to provide supervision, recreation, and/or meals during the daytime for adults or children.)**
- 45 = Dock/Wharf/Freight/Modal Terminal (platforms at which trucks, ships, or trains load or unload cargo)**
- 46 = Farm Facility (facilities designed for agricultural production or devoted to the raising and breeding of animals, areas of water devoted to aquaculture, and/or all building or storage structures located there. Includes grain bins.)**
- 47 = Gambling Facility/Casino/Race Track (indoor or outdoor facilities used to legally bet on uncertain outcomes of games of chance, contests, and/or races.)**

- 48 = Industrial Site (manufacturing locations, factories, mills, plants, etc., specifically designed for the manufacturing of goods)**
- 49 = Military Installation (locations specifically designed and used for military operations)**
- 50 = Park/Playground (areas of land set aside for public use usually maintained for recreational or ornamental purposes)**
- 51 = Rest Area (designated areas, usually along a highway, where motorists can stop)**
- 52 = School–College/University (institutions for the higher education of individuals, which gives instruction in specialized fields. Includes community colleges and/or trade schools.)**
- 53 = School–Elementary/Secondary (institutions for the instruction of children from preschool through 12th grade)**
- 54 = Shelter–Mission/Homeless (establishments that provide temporary housing for homeless individuals and/or families)**
- 55 = Shopping Mall (shopping areas and/or centers with multiple stores and/or businesses. Includes strip malls.)**
- 56 = Tribal Lands (Native American reservations, communities, and/or trust lands)**

Note: In the original paper presented before the UCR Subcommittee, 22 = School/College (includes university) was listed as a deletion and would no longer be a valid data value. This has since been changed to retain the 22 = School/College value for agencies not updating their records management systems and for historical purposes. It is recommended, however, for state UCR Programs converting their systems to capture the new data values that 22 = School/College not be incorporated.

Below is a list of property descriptions and their definitions. New data values are listed in **bold**. At the request of state UCR Program managers, the national UCR Program staff has provided a definition for each data value.

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**15 Property Description** - two characters (A): This data element should be used to enter descriptions of the property that was burned, counterfeited/forged, destroyed/damaged/vandalized, recovered, seized, and/or stolen, etc., (includes bribed, defrauded, embezzled, extorted, ransomed, robbed, etc.) as a result of the incident.

Up to ten property descriptions can be entered for each Property Segment (i.e., each type of property loss/etc.) involved in the incident. If more than ten types of property are involved, the nine most valuable specifically codable types of property should be entered and the remaining types of property should be combined and entered as 77 = Other.

Allowed entries: (Enter up to ten per Property Segment.)

01 = Aircraft (any machines or devices capable of atmospheric flight. Includes airplanes, helicopters, dirigibles, gliders, ultralights, hot air balloons, blimps, etc. This category does not include toy planes.)

- 02 = Alcohol (any intoxicating liquors containing alcohol used for human consumption. Includes alcoholic beverages, e.g., beer, wine, and liquor. Denatured alcohol should be classified under chemicals or fuel. Rubbing alcohol should be classified under consumable goods.)
- 03 = Automobiles (any passenger vehicles designed for operation on ordinary roads and typically having four wheels and a motor, with the primary purpose of transporting people other than public transportation. Includes sedans, taxicabs, minivans, sport utility vehicles, limousines, and other similar motor vehicles.)
- 04 = Bicycles (vehicles usually propelled by pedals, connected to the wheel by a chain, and having handlebars for steering and a saddle-like seat. Includes tandem bicycles, unicycles, and tricycles.)
- 05 = Buses (motor vehicles that are specifically designed, but not necessarily used, to transport groups of people on a commercial basis. Includes school/coach/tourist/double-decker buses, trolleys, commercial vans, etc.)
- 06 = Clothes/Furs (garments for the body, articles of dress, wearing apparel for human use. Includes accessories such as belts, shoes, scarves, ties, etc.)
- 07 = Computer Hardware/Software (electrical components making up a computer system or written programs, procedures, or rules and associated documentation pertaining to the operation of a computer system and that are stored in read/write memory. Includes computers, printers, storage media, video games, video consoles such as Wii®, Game Boy®, PlayStation®, and Xbox®, and software packages.)
- 08 = Consumable Goods (expendable items used by humans for nutrition, enjoyment, or hygiene. Includes food, non-alcoholic beverages, grooming products, cigarettes, firewood, etc.)
- 09 = Credit/Debit Cards (plastic cards that function like a check and through which payments or credit for purchases or services are made electronically to the bank accounts of participating establishments directly from the cardholders' accounts. Includes automatic teller machine cards and electronic benefit transfer [EBT] cards. This category does not include gift cards.)
- 10 = Drugs/Narcotics (substances such as narcotics or hallucinogens that affect the central nervous system, causing changes in behavior and often addiction. Includes prescription, over the counter, legal, and illegal drugs.)
- 11 = Drug/Narcotic Equipment (articles, items, products, etc. used to prepare and consume drugs or narcotics. Includes glass pipes, bongs, pop cans, meth labs, etc.)
- 12 = Farm Equipment (any kind of machinery used on a farm to help with farming. Includes tractors, combines, etc.)
- 13 = Firearms (weapons that fire a projectile by force of an explosion. Includes handguns, rifles, shotguns, assault rifles, semiautomatics, homemade guns, etc. Does not include "BB," pellet, or gas-powered guns.)
- 14 = Gambling Equipment (any equipment or devices used to produce, manufacture, or perpetrate gambling. Includes slot machines, keno, card tables, poker chips, bingo, raffles, lottery tickets, etc.)
- 15 = Heavy Construction/Industrial Equipment (large-scale equipment used in the construction of buildings, roads, etc. Includes cranes, bulldozers, steamrollers, oil-drilling rigs, backhoes, excavators, etc.)

- 16 = Household Goods (items which would normally be used to furnish a residence. Includes furniture, appliances, utensils, air conditioning/heating equipment, mailboxes, household lighting, etc. This category does not include radios, televisions, digital video discs [DVDs], compact disc [CD] players, etc.)
- 17 = Jewelry/Precious Metals/Gems (articles of gold, silver, precious stones, etc., for personal adornment. Includes bracelets, necklaces, rings, watches, gold, silver, platinum, loose gems, etc.)
- 18 = Livestock (domesticated animals raised for home use or profit. Includes cattle, chickens, hogs, horses, sheep, bees, etc. Includes household pets, such as dogs and cats, if commercially raised for profit.)
- 19 = Merchandise (items/goods which are exposed or held for sale. Use specific category if possible.)
- 20 = Money (any circulating medium of exchange, legal tender, currency. Includes coins, paper money, demand deposits, etc.)
- 21 = Negotiable Instruments (any documents, other than currency, that are payable without restriction. An unconditional promise or order of payment to a holder upon issue, possession, on demand, or at a specific time. Includes endorsed checks, [including forged checks that have been endorsed], endorsed money orders, endorsed traveler's checks, bearer checks, and bonds.)
- 22 = Nonnegotiable Instruments (documents requiring further action to become negotiable. Includes unendorsed checks, money orders, traveler's checks, stocks, bonds, blank checks, etc.)
- 23 = Office-type Equipment (items which would normally be used in an office/business setting. Includes calculators, cash registers, copying machines, facsimile machines, shredders, etc.)
- 24 = Other Motor Vehicles (motorized vehicles that do not fit the definition of automobile, bus, truck, or recreational vehicle. Includes motorcycles, motor scooters, trail bikes, mopeds, snowmobiles, motorized golf carts, all-terrain vehicles, go-carts, Segways®, etc.)
- 25 = Purses/Handbags/Wallets (bags or pouches used for carrying articles such as money, cards, keys, photographs, and other miscellaneous items. Includes briefcases, fanny packs, and backpacks when used as a purse/wallet.)
- 26 = Radios/TVs/VCRs (items used to transmit audible signals and visual images of moving and stationary objects. Includes radios, televisions, videocassette recorders, high fidelity and stereo equipment, CD players, MP3 players, iPods®, cable boxes, etc. This category does not include radios/stereos installed in vehicles; these are considered vehicle parts/accessories.)
- 27 = Recordings–Audio/Visual (phonograph records, magnetic tapes, or wires upon which sound and visual images have been recorded. Includes phonograph records, CDs, tape recordings, cassettes, VHS tapes, DVDs, magnetic media, audio/visual recording discs, etc.)
- 28 = Recreational Vehicles (motor vehicles that are specifically designed, but not necessarily used, to transport people and also provide them temporary lodging for recreational purposes.)

- 29 = Structures–Single Occupancy Dwellings (buildings occupied by single families, individuals, or housemates, commonly referred to as houses, mobile homes, townhouses, duplexes, etc.)
- 30 = Structures–Other Dwellings (any other residential dwellings not meeting the definition of 29 = Structures–Single Occupancy Dwellings, e.g., apartments, tenements, flats, boarding houses, and dormitories, as well as temporary living quarters, such as hotels, motels, inns, and bed and breakfasts)
- 31 = Structures–Other Commercial/Business (buildings designated to or engaged in the buying and selling of commodities or services, commercial trade, or forms of gainful activity that have the objective of supplying commodities. Includes stores, office buildings, restaurants, etc.)
- 32 = Structures–Industrial/Manufacturing (buildings designated to or engaged in the production or distribution of goods, refined and unrefined, for use by industry. Includes factories, plants, assembly lines, etc.)
- 33 = Structures–Public/Community (buildings used by a group of people for social/cultural/group/recreational activities, common interests, classes, etc. Includes colleges, hospitals, jails, libraries, meeting halls, passenger terminals, religious buildings, schools, sports arenas, etc.)
- 34 = Structures–Storage (buildings used for storing goods, belongings, merchandise, etc. Includes barns, garages, storehouses, warehouses, sheds, etc.)
- 35 = Structures–Other (any other types of structures not fitting the descriptions of Structures. Includes outbuildings, monuments, buildings under construction, etc.)
- 36 = Tools (hand-held implements that are used in accomplishing work. Includes hand and power tools.)
- 37 = Trucks (motor vehicles which are specifically designed, but not necessarily used, to transport cargo on a commercial basis, or vehicles designed for transporting loads.)
- 38 = Vehicle Parts/Accessories (items attached to the inside or outside of a vehicle. Includes motor vehicle batteries, engines, transmissions, heaters, hubcaps, tires, radios, CD/DVD players, and automotive global positioning system [GPS] navigation systems, etc.)
- 39 = Watercraft (vehicles used in the water, propelled by a motor, paddle, or sail. Includes motorboats, sailboats, canoes, fishing boats, jet skis, etc.)
- 41 = Aircraft Parts/Accessories (parts or accessories of an aircraft, whether inside or outside. This category does not include aircrafts that are intact or model/toy planes.)**
- 42 = Artistic Supplies/Accessories (items or equipment used to create or maintain paintings, sculptures, crafts, etc.)**
- 43 = Building Materials (items used to construct buildings. Includes lumber, concrete, gravel, drywall, bricks, plumbing supplies, uninstalled windows, uninstalled doors, etc. This category is not to be used when items are stolen from a completed building. This category does not include copper wire, aluminum, etc. See 71 = Metals, Non-Precious.)**
- 44 = Camping/Hunting/Fishing Equipment/Supplies (items, tools, or objects used for recreational camping, hunting, or fishing. Includes tents, camp stoves, fishing poles, sleeping bags, etc. Rifles, pistols, and shotguns should be listed under 13 = Firearms.)**

- 45 = **Chemicals** (substances with distinct molecular compositions that are produced by or used in chemical processes. Includes herbicides, insecticides, industrial or household products, solvents, fertilizers, lime, antifreeze, mineral oil, paint thinners, etc., except when used in conjunction with illegal drug activity, which would be classified as 10 = **Drugs/Narcotics** or 11 = **Drug/Narcotic Equipment**.)
- 46 = **Collections/Collectibles** (objects that are collected because they arouse interest due to being novel, rare, bizarre, or valuable. Includes art objects and stamp/baseball/comic book collections. Report a specific category, if possible. For example, the theft of a collection of old guns should be 13 = **Firearms**.)
- 47 = **Crops** (cultivated plants or agricultural produce grown for commercial, human, or livestock consumption and use. Usually sold in bulk. Includes grains, fruits, vegetables, tobacco, and cotton. This category does not include crops that yield illegal substances. Crops of illegal substances should be classified as drugs.)
- 48 = **Documents/Personal or Business** (includes affidavits, applications, certificates, credit card documents, savings account books, titles, deposit slips, pawn shop slips, patents, blueprints, bids, proposals, personal files, and U.S. mail. This category does not include identity documents.)
- 49 = **Explosives** (devices that explode or cause an explosion. Includes bombs, dynamite, Molotov cocktails, fireworks, ammunition, etc.)
- 59 = **Firearm Accessories** (items used in conjunction with a firearm to improve ease of use or maintenance. Includes gun belts, cases, cleaning tools/equipment, targets, aftermarket stocks, laser sights, and rifle, spotting, and handgun scopes.)
- 64 = **Fuel** (products used to produce energy. Includes coal, gasoline, diesel, biodiesel, natural gas, and oil.)
- 65 = **Identity Documents** (formal documents that provide proof pertaining to a specific individual's identity. Includes passports, visas, driver's licenses, social security cards, alien registration cards, voter registration cards, etc.)
- 66 = **Identity-Intangible** (sets of characteristics or behavioral or personal traits by which an entity or person is recognized or known. Includes damaged reputations, disclosed confidential information, etc.)
- 67 = **Law Enforcement Equipment** (equipment specifically used by law enforcement personnel during the performance of their duties. Includes vests, handcuffs, flashlights, nightsticks, badges, etc. Does not include firearms.)
- 68 = **Lawn/Yard/Garden Equipment** (equipment used for maintaining and decorating lawns and yards. Includes mowers, line trimmers, tools, tillers, etc. Does not include plants, trees, fountains, bird baths, etc.)
- 69 = **Logging Equipment** (equipment specifically used by the logging industry personnel during the performance of their duties. Includes choker cables, binders, blocks, etc.)
- 70 = **Medical/Medical Lab Equipment** (equipment specifically used in the medical field. Includes X-ray machines, testing equipment, magnetic resonance imaging [MRI] machines, ultrasound machines, wheelchairs, etc.)

- 71 = **Metals, Non-Precious** (base metals or alloys possessing luster, malleability, ductility, and conductivity of electricity and heat. Includes ferrous and non-ferrous metals such as iron, steel, tin, aluminum, copper, brass, copper wire, copper pipe, etc.)
- 72 = **Musical Instruments** (instruments relating to or capable of producing music. Includes percussion, brass, woodwind, and string instruments, etc.)
- 73 = **Pets** (animals kept for pleasure or companionship, other than livestock. Includes cats, dogs, household birds, fish, rodents, reptiles, and exotic animals raised as pets and not for profit.)
- 74 = **Photographic/Optical Equipment** (equipment used to take photographs and/or relating to the science of optics or optical equipment. Includes cameras, camcorders, telescopes, lenses, prisms, optical scanners, binoculars, monoculars, etc. Does not include camera phones.)
- 75 = **Portable Electronic Communications** (electronic devices used to communicate audible or visual messages. Includes cell phones, camera phones, pagers, personal digital assistants [PDAs], BlackBerrys®, etc.)
- 76 = **Recreational/Sports Equipment** (equipment and materials used for recreational purposes or during sports activities. Includes skis, balls, gloves, weights, nets, bats, rackets, etc.)
- 77 = **Other** (all other property not fitting the specific descriptions identified.)
- 78 = **Trailers** (transportation devices designed to be hauled by a truck or tractor trailer. Includes truck trailers, semi-trailers, utility, etc.)
- 79 = **Watercraft Equipment/Parts/Accessories** (watercraft equipment or accessories that are used for the crafts' maintenance or operation. Includes buoys, life preservers, paddles, or sails. This category does not include accessories for water sports; these should be coded under 76 = **Recreational/Sports Equipment**.)
- 80 = **Weapons–Other** (weapons not classified under other categories. Includes knives, swords, nunchakus, brass knuckles, flare guns, crossbows, bows and arrows, sling shots, “BB” guns, pellet guns, gas-powered guns, paintball guns, etc.)
- 88 = **Pending Inventory** (property description unknown until an inventory is conducted)
- 99 = ( blank ) (special category to be used by the national UCR Program to compile statistics on certain designated types of property, which are the object of theft fads.)

## Volume 2: *Data Submission Specifications* (November 2001)

This document is for the use of local, state, tribal, and federal systems personnel (i.e., computer programmers, analysts, etc.) who are responsible for preparing magnetic media for submission to the FBI. It contains the data submission instructions for magnetic media, record layouts, and error-handling procedures that must be followed when submitting magnetic media to the FBI for NIBRS reporting purposes.

### I. SUBMISSION SPECIFICATIONS (page 39)

#### L. Segment Levels

##### Level 2 -- Offense Segment

There is one segment for each different UCR offense code (up to ten) associated with this incident. The following Data Field Number is the only one that will be affected by the new data values.

CODE VALUES: Volume 1: *Data Collection Guidelines*, section VI, "Data Elements and Data Values," contains a complete listing of computer codes and what they represent for each data element. Specific instructions about submitting data elements for the incident are also provided in *Data Collection Guidelines*. In most cases, this information is not repeated below. The information provided below is only for data that are affected by the new data values.

<u>DATA FIELD NUMBER</u>	<u>RECORD POSITION</u>	<u>DATA LEN</u>	<u>ATTR</u>	<u>DESCRIPTION</u>
9	45-46	2	A	<u>LOCATION TYPE</u>

**Valid Codes: 01 through 25, and 37 through 56.**

##### Level 3 -- Property Segment

Property Segment data should only be entered for offenses of gambling, kidnaping, and crimes against property. Data Elements 14 through 22 should show the total losses, recoveries, seizures, etc., for all the victims in each incident. If there is more than one type of property loss/etc. (e.g., Burned and Stolen in Data Element 14 [Type Property Loss/Etc.]), submit one Property Segment report for each type of loss/etc. This includes the situation when all stolen property is recovered, and the value of the recovered property is the same. Two segments would be submitted, one for Stolen and the other for Recovered.

The value of property entered into Data Element 16 must include the total dollar loss/etc. for all of the victims. For example, if there were two victims and each had a bicycle stolen, one costing \$100 and the other \$400, the value of the bicycles would be added together, showing \$500. Property Description Code 04 = Bicycles should be entered into Data Element 15 and 000000500 into Data Element 16. If the Type Property Loss/Etc. is 1 = None or 8 = Unknown, leave Data Elements 15 through 22 blank.

Code Values: Volume 1: *Data Collection Guidelines*, section VI, “Data Elements and Data Values,” contains a complete listing of computer codes and what they represent for each data element. Specific instructions about submitting data elements for the incident are also provided in *Data Collection Guidelines*. In most cases, this information is not repeated below.

Up to ten different Property Description Codes can be entered for each type of loss/etc. selected under Data Element 14 (Type Property Loss/Etc.). Enter into Data Element 15 (Property Description), the numeric codes which best describe the types of property involved.

If more than ten types of property are involved, enter the codes and values for the nine most valuable; next, enter 77 = Other for the remaining properties, along with their total value. If motor vehicles (codes 03, 05, 24, 28, or 37) were stolen and/or recovered, also complete Data Elements 18 and/or 19, as applicable, to reflect the number of vehicles involved.

The following Data Field Number is the only one that will be affected by the new data values.

<b>DATA FIELD NUMBER</b>	<b>RECORD POSITION</b>	<b>DATA LEN</b>	<b>ATTR</b>	<b>DESCRIPTION</b>
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<b>15</b>	<b>39-40</b>	<b>2</b>	<b>A</b>	<b>PROPERTY DESCRIPTION (#1)</b>
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**Valid Codes: 01 through 39, 41-49, 59, 64-80, 88, and 99.**

Enter the value of each property in whole dollars into Data Element 16 (Value of Property). If the value of the property is unknown, enter one (1) dollar. Do not enter property value for 10 = Drugs/Narcotics for Drug/Narcotic Violations (UCR Offense Code 35A). **However, for other offenses in the same incident, enter the value in the Property Segment. This means that the property value is not entered when drugs or narcotics are seized in a drug/narcotic case but will be in connection with the other offenses, such as Arson, Burglary, etc.**

Data Element 16 (Value of Property) is not completed when Drug/Narcotic Violations (UCR Offense Code 35A), 6 = Seized for Data Element 14 (Type Property Loss/Etc.), and 10 = Drugs/Narcotics for Data Element 15 (Property Description) are all entered. Data Elements 20 through 22 would be filled in. However, a property value would be entered if

10 = Drugs/Narcotics are stolen, etc., in connection with other offenses (e.g., Arson, Burglary, etc.), but Data Elements 20 through 22 would then be blank.

## Volume 4: *Error Message Manual* (December 1999)

These specifications have been prepared for the use of local, state, tribal, and federal systems personnel (i.e., computer programmers and analysts) who are responsible for preparing magnetic media for submission to the FBI. Included are designations of Mandatory and Optional data elements, data element errors, and error messages that must be followed to meet NIBRS reporting requirements.

### II. DATA ELEMENT EDITS (page 17)

#### A. General Information

The personnel responsible for software development should be aware of the FBI editing performed for each data element. Volume 1: *Data Collection Guidelines* details in section VI, "Data Elements and Data Values," all the valid code meanings applicable for each data element. This section should be referenced when establishing computer codes for data submitted to the FBI. After each edit is a reference error number enclosed in parentheses, e.g., (056), (001), that is used when the error condition is detected by the FBI's computer.

#### B. Data Element Edits

##### 16 Value of Property

- 2) If value is unknown, must have value of 1 = Unknown (\$1.00). A value of zero is allowable only for property description codes of:

09	=	<u>Credit/Debit Cards</u>
22	=	<u>Nonnegotiable Instruments</u>
<b>48</b>	=	<b><u>Documents/Personal or Business</u></b>
<b>65</b>	=	<b><u>Identity Documents</u></b>
<b>66</b>	=	<b><u>Identity-Intangible</u></b>
77	=	<u>Other</u>
99	=	<u>(Special Category)</u>

Note: Codes 09, 22, **48**, **65**, and **66** require a zero value be submitted.

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- 3) If Data Element 15 (Property Description) has a code of 09 = Credit/Debit Cards, 22 = Nonnegotiable Instruments, **48** = **Documents/Personal or Business**, **65** = **Identity Documents**, or **66** = **Identity-Intangible**, a zero value is required for Data Element 16 (Value of Property).

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**Data Element—Property Segment Edits (page 69)**

**37.1 ILLOGICAL PROPERTY DESCRIPTION FOR THE OFFENSE(S) SUBMITTED**

Property offenses identified below cannot have illogical property descriptions for stolen and/or recovered property. This includes Window submissions of recovered property. When the offense has fewer *allowable* values than *not allowed*, the allowable values are shown instead. These are indicated by YES or NO under the Allowed column. If multiple property offenses are submitted in an incident and one or more property offenses not listed below are present (e.g., embezzlement, etc.), then this edit is bypassed.

<u>Offense</u>	<u>Allowed</u>	<u>Property Descriptions</u>
23A LARCENY/POCKET-PICKING		
23B LARCENY/PURSE-SNATCHING		
	NO	01-Aircraft
	NO	03-Automobiles
	NO	04-Bicycles
	NO	05-Buses
	NO	12-Farm Equipment
	NO	15-Heavy Construction/Industrial Equipment
	NO	18-Livestock
	NO	24-Other Motor Vehicles
	NO	28-Recreational Vehicles
	NO	29-Structures—Single Occupancy Dwellings
	NO	30-Structures—Other Dwellings
	NO	31-Structures—Commercial/Business
	NO	32-Structures—Industrial/Manufacturing
	NO	33-Structures—Public/Community
	NO	34-Structures—Storage
	NO	35-Structures—Other
	NO	37-Trucks
	NO	39-Watercraft
	<b>NO</b>	<b>78-Trailers</b>

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### III. ERROR NUMBERS AND MESSAGES (page 102)

#### B. Error Numbers and Messages

##### Property Segment Errors

###### Error

###### Number      Message

#### 351            **PROPERTY VALUE OF ZERO IS NOT ALLOWED**

Data Element 16 (Value of Property) has a value of zero entered for dependent code in Data Element 15 (Property Description); zero (0) value cannot be entered for this property description. If the value is unknown, enter a value of \$1.00; otherwise, the value of the property must be entered for the code.

Zero values **must** be entered for:

09	=	<u>Credit/Debit Cards</u>
22	=	<u>Nonnegotiable Instruments</u>
48	=	<b><u>Documents/Personal or Business</u></b>
65	=	<b><u>Identity Documents</u></b>
66	=	<b><u>Identity-Intangible</u></b>

Zero values are optional for:

77	=	<u>Other</u>
99	=	<u>(special category)</u>

## *Conversion of NIBRS Data to Summary Data (December 2009)*

The conversion procedures provided below used the newest data values to transform NIBRS data to the traditional Summary Reporting System forms.

### ***Supplement to Return A—Monthly Return of Offenses Known to the Police***

To obtain Property by Type and Value:

#### **Data Entry Code**

##### **06 - Televisions, Radios, Stereos, Etc:**

Stolen:

Data Element 14 (Type Property Loss/Etc.)—entry of 7

Data Element 15 (Property Description)—entry of 26, 27, or **74**

Data Element 16 (Value of Property)—total value of all stolen property

Recovered:

Data Element 14 (Type Property Loss/Etc.)—entry of 5

Data Element 15 (Property Description)—entry of 26, 27, or **74**

Data Element 16 (Value of Property)—total value of all recovered property

##### **09 - Consumable Goods:**

Stolen:

Data Element 14 (Type Property Loss/Etc.)—entry of 7

Data Element 15 (Property Description)—entry of 02, 08, 10, **47, or 64**

Data Element 16 (Value of Property)—total value of all stolen property

Recovered:

Data Element 14 (Type Property Loss/Etc.)—entry of 5

Data Element 15 (Property Description)—entry of 02, 08, 10, **47, or 64**

Data Element 16 (Value of Property)—total value of all recovered property

##### **11 - Miscellaneous:**

Stolen:

Data Element 14 (Type Property Loss/Etc.)—entry of 7

Data Element 15 (Property Description)—entry of 01, 04, 09, 11, 12, 14, 15, 19, 22,  
36, 38, 39, **41, 42, 43, 44, 45, 46, 48, 49, 59, 65, 66, 67, 68, 69, 70, 71, 72, 73, 75,  
76, 77, 78, 79, or 80**

Data Element 16 (Value of Property)—total value of all stolen property

Recovered:

Data Element 14 (Type Property Loss/Etc.)—entry of 5

Data Element 15 (Property Description)—entry of 01, 04, 09, 11, 12, 14, 15, 19, 22, 36, 38, 39, **41, 42, 43, 44, 45, 46, 48, 49, 59, 65, 66, 67, 68, 69, 70, 71, 72, 73, 75, 76, 77, 78, 79, or 80**

Data Element 16 (Value of Property)—total value of all recovered property

Property Stolen by Classification:

3. Robbery

**Data  
Entry  
Code**

**37 - Miscellaneous:**

Data Element 6 (UCR Offense Code)—offense code 120

Data Element 9 (Location Type)—entry of 01, 04, 06, 10, 11, 15, 16, 18, 19, 22, 25, **37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, or 56**

Date Element 14 (Type Property Loss/Etc.)—entry of 7

Data Element 16 (Value of Property)—total value of all property stolen

***Monthly Return of Arson Offenses Known to Law Enforcement***

**Columns 4, 5, 6, and 8**

Note: Cannot be used in Column 7

Line I. **Other Mobile Property (Trailers, Recreational Vehicles, Airplanes, Boats, Etc.):**  
Data Element 15 (Property Description)—entry of 01, 12, 15, 28, 39, or **78**

Line J. **Total Other (Crops, Timber, Fences, Signs, Etc.):**  
Data Element 15 (Property Description)—entry of 02, 04, 06, 07, 08, 09, 10, 11, 13, 14, 16, 17, 18, 19, 20, 21, 22, 23, 25, 26, 27, 36, 38, **41, 42, 43, 44, 45, 46, 47, 48, 49, 59, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 79, or 80**

*Return A Monthly Return of Offenses Known to the Police—No Changes*

*Supplementary Homicide Report—No Changes*

*Law Enforcement Officers Killed or Assaulted—No Changes*

*Age, Sex, and Race of Persons Arrested Under 18 Years of Age—No Changes*

*Age, Sex, and Race of Persons Arrested 18 Years of Age and Over—No Changes*